



User Guide: Yseop Savvy for Excel

How to generate your narrative in 3 easy steps:



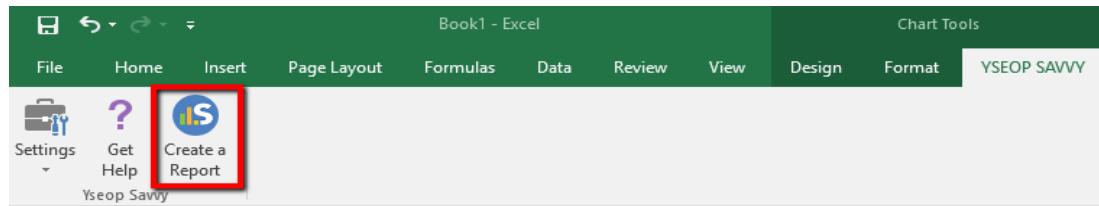
1 Select your Chart

To generate text, start with a new or pre-existing chart in Excel representing your data. Just click on the chart and the “Yseop Savvy” tab will appear across the top ribbon under “Chart Tools”. Savvy narrates Excel charts, not tables.



2 Select the “Create a report” icon

When you click the “Yseop Savvy” tab, you’ll find an icon “Create a report”. Click the icon and text will automatically be generated below your graph in an editable box.




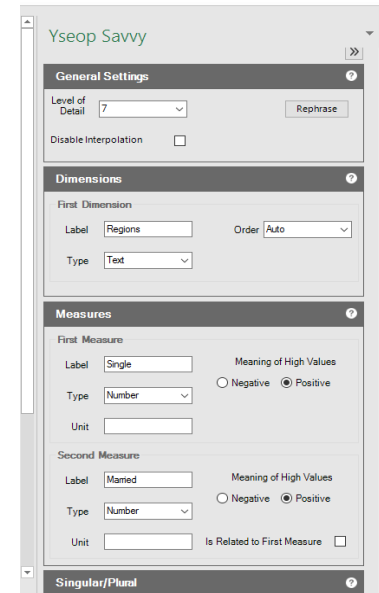
3 Customize your Text

You can customize your text. By selecting the text generated by Savvy, you will see options to edit the text on the right-hand side of Excel. You can:

- Increase or decrease the level of detail in the text
- Redefine the label names for the data
- Change a high value to mean a negative outcome
- Define words with unique singular/plural variations

Anytime you make changes to these options, the text will automatically update. If you make changes to your data, you will need to click on the “Rephrase” button to regenerate the text.

You can hover your mouse over the tooltip icon  for more information regarding each option.



Contact Yseop Today

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If you have questions, you can ask them [here](#)

Scan to watch a quick video giving you an overview of Savvy for Excel

